





Action Item	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Meeting was called to order at 7:35pm by Sue Ung, President. <input checked="" type="checkbox"/> Attendance <ul style="list-style-type: none"> • In Attendance: 2009-2010 EC: Sue Ung, Jeff Kendall, Mechelle Cheng, Ruth Raskind, Colleen Allison; New Incoming 2010-2011 EC: Michael and Marrie Ketchum, My-Linh Thai, Kayoko Price and Sandrine Gupta • Absent: 2009-2010 EC: ; New Incoming 2010-2011 EC: • Others: Grace Campbell, Hongqing Chen, Audrey Scallon, Amelia Kwok, Francine , Suzanne Kogishi <input checked="" type="checkbox"/> Introductions <ul style="list-style-type: none"> • Ruth Raskind – Next year she will continue on Legislative Affairs, Snow Sports, New Family and Somerset Matters as a parent rep. • Jeff Kendall – is retiring from PTSA Treasurer position. But will be helping with the Auction Procurement (specializing in Athletic/Sports) • Michael Ketchum – PTSA 2010-2011 President, Webmaster, and Co-chair of Young Scientists Week • Sue Ung – out-going PTSA President, Incoming PhD Chair, and will be an Emergency Preparedness Committee member • H. Chen – new to the meetings. She has been in the Somerset area for 10 years; Will be Appreciation Committee Chair next year and would like to do more if she can. • Sandrine Gupta – 2010-2011 Treasurer; was Membership Chair this year. • Amelia Kwok – currently Database chair • Grace Campbell – Room Parent Coordinator and Auction Volunteer Coordinator • Audrey Scallon – Surveys Chair • Mechelle Cheng – Currently Co-Vice-President and will become Vice-President - Ways and Means. And will be the Auction Chair for the 2011 Auction • Colleen Allison – Will continue next year as PTSA Secretary, and has agreed to be the Co-chair of Art Imagination and the Auction Coordinator • Francine Weist – Family GAME and Playground this year and will continue next year. • Suzanne Kogishi – Will Co-chair Young Scientists Week • Kayoko Price – Incoming VP- Programs • My-Linh – Incoming VP - Communications <input checked="" type="checkbox"/> Approval of May 13, 2010 Meeting Minutes <i>ml</i> Mechelle Cheng made the motion to approve the May 13, 2010 BoD Meeting minutes. It was seconded by Ruth Raskind; Vote: 0 No; motion passed. (Motion #1) <input checked="" type="checkbox"/> Financial Report <ul style="list-style-type: none"> • Financial Statement Review • Check Requests:
-------------	--

m2	<ul style="list-style-type: none"> ○ Spiritwear – Donna has agreed to be Spiritwear Chair next year. Mechelle made a motion that even though they will not be keeping as much inventory on hand they will still need up to \$1,800 for supplies. Note: Spiritwear will not be available all year due to the fact that Somerset does not have a business license and therefore can only run a program for a designated period of time. In addition, they will be offering the Pink Hoodies again next year due to popular demand. Mechelle Cheng made the motion, Ruth seconded. Vote: 0/No, motion passed.
m3	<ul style="list-style-type: none"> ○ A motion to purchase a storage unit for the playground equipment of up to \$600 for storage unit was made by Francine Weist. Michael Ketchum seconded; Vote: 0/No, motion passed.
m4	<ul style="list-style-type: none"> ○ Benevolent Fund – Betty is still finalizing the numbers for the year. Currently the numbers are somewhere around \$1,800 which is well under the \$3,000 budgeted. Audrey moved to authorize a check to the school pending Sue Ung’s review to a maximum of \$3,000 as in the budget; Francine Weist seconded; Vote: 1/No, motion passed.
m5	<ul style="list-style-type: none"> ● Motion to remove current signers, Jeff Kendall and Sue Ung, from the bank account after June 30th and add Sandrine Gupta and Michael Ketchum for 7/1/10-6/30/11 timeframe. Jeff Kendall made the motion, Colleen Allison seconded, Vote: 0/No, motion passed.
	<p><input checked="" type="checkbox"/> Somerset Matters Somerset Matters is currently looking into making a video about parking lot safety. They were hoping to get this done before the end of the school year so they could take footage with kids. If anyone knows of a videographer, please let Ruth know.</p>
	<p><input checked="" type="checkbox"/> Year-end Financial Review It is time to schedule the year-end financial review. Ruth Raskind, Colleen Allison and Sandrine Gupta will conduct this review sometime in July. Michael and/or Marrie Ketchum will be on hand to observe the process.</p>
	<p><input checked="" type="checkbox"/> Year-end Surveys Audrey has posted a couple of year-end surveys on the website and she will be adding one for the year books.</p>
	<p><input checked="" type="checkbox"/> Thank you Notes from Robinswood We received 2 Thank you notes for Staff Appreciation from Robinswood. We were happy to include them every year. But unfortunately the school will be closing because they lost their accreditation.</p>
	<p><input checked="" type="checkbox"/> Adjourned at 8:40pm</p>
	<p>Minutes Taken by Colleen Allison, PTSA Secretary</p>